



TITLE: Curriculum Development Manager

LOCATION: remote

NPOWER BACKGROUND

NPower is a high-performing leader in providing pathways to successful digital careers for veterans and young adults from underserved communities across the US and Canada. NPower's award winning training programs use curriculum informed by senior industry leaders and labor market trends. On average, NPower graduates 85% of enrolled students, and has over an 80% rate of success for employment or continued education within 6 months of graduation. Notable corporate partners include Symantec, Cisco, Bank of America, Citi, CBS, JPMorgan Chase, and HP.

We address many of the primary barriers that our veteran and young adult community confront. Beyond free technical classes, our career training programs provide in-demand certifications within weeks, paid internships, professional networking and mentorship with business leaders, soft skills coaching, connection to social services, job placement assistance, transit assistance and an opportunity for graduates to give back to the program via our professional volunteer network. We provide ongoing career coaching, advanced certifications, and leadership development for our alumni, ensuring that we are developing true pathways for long-term success for our students.

POSITION SUMMARY

The Curriculum Development Manager will serve in the National Instructure Institute as a direct report to the Executive Director. He/she will help lead efforts to design, implement and administer online digital curriculum for all technical programs offered. This role requires an innovative and passionate professional who can help create engaging and effective differentiated technical content to ensure a strong student experience and technical competencies. The goal of the role is to provide student-centered educational opportunities around understanding technical and nontechnical skills that lead to employment in the information technology sector. This person will participate with key internal and external stakeholders to ensure NPower's curriculum meets the needs of the workforce.

Responsibilities:

- Define, develop and deliver digital/online content by helping to deliver a roadmap by which curriculum development and delivery is implemented in an effective and cost effective manner
- Deliver product requirement documents with prioritized features, budgets and corresponding justification by leading and collaborating with internal stakeholders and variable resource pools.
- Define and prepare course content, products and courses that are aligned with the NPower mission, pedagogical philosophy and expected outcomes
- Deliver online support and reporting to key stakeholders in a timely manner
- Lead highly effective and sound training sessions and communications strategies with internal and external partners
- Ensure instructional integrity and company core values are integrated in all activities
- Maintain standards content and process while considering budgetary an instructional requirements
- Demonstrate the ability to work on multiple mission critical projects and initiatives and adhere to project deadlines
- Lead courses from design through deployment using a highly standardized approach to course development appropriate technology solutions



- Evaluates teaching/training needs and assesses program appropriateness for online learning
- Oversees customization and implementation of solutions, ensuring that the needs of the organization or the target audience are met

Qualifications:

- Bachelor's degree, preferably in education, curriculum design, business or related field is required
- 5 years' experience creating online courses or digital courseware, educational products, software or digital learning games, etc.
- 5 years' experience designing and delivering curricula, particularly in an online or digital courseware higher education setting
- Strong instructional design sensibilities; content, media, software, and/or digital learning expertise; and project management experience is required
- Experience in Networking, IT Security, Software Development Cloud Computing, Internet of Things, Artificial Intelligence, Data Analytics, Virtual Reality, Augmented Reality
- Experience working with remote teams
- Detail oriented with excellent organizational skills
- Experience working in a matrix environment
- Passion for workforce development
- Life learner that enjoys technology related hobbies

COMPENSATION:

Commensurate with experience

HOW TO APPLY: Submit a cover letter explaining your interest in the position and a resume to robert.vaughn@npower.org.

As an equal opportunity employer, NPower encourages diversity and does not discriminate in employment on the basis of age, race, color, creed, gender, religion, marital status, national origin, disability, or sexual orientation.