

NPower Donor Privacy Policy Updated 4.22.20

This privacy policy is designed to explain our practices for collecting, disclosing and protecting the personal information of our donors received through our website, the phone, email, mail and any other medium. NPower is committed to protecting the privacy of our supporters and does not collect information about you, other than as described below. NPower is committed to protecting the privacy of our supporters and does not collect information about you, other than as described below. By submitting information to NPower or to any of its staff, you consent to the terms and conditions of this policy.

#### What constitutes personal information?

"Donor personal information" is any information that identifies donors—such as their names, addresses, telephone numbers and email addresses.

### NPower collects donor information in the following ways:

- NPower may collect donors' names, mailing addresses and email addresses in response to inquiries from donors submitted on the website, in person, by phone or email.
- NPower may collect donors' names, mailing addresses, email addresses and other contact information if they register for an event NPower organizes.
- NPower may collect donors' names, email addresses, telephone numbers, information and billing
  addresses when donors make a contribution on the NPower website, over the phone or by mailing in a
  check.

## NPower uses donor information in the following ways:

- NPower may use donor personal information to analyze overall giving patterns, make more accurate budget projections, understand donors' interests in our mission, and update donors on the organization's plans and activities. This information is shared on a confidential and need-to-know basis with staff, board members, volunteers and consultants of NPower.
- NPower will use donor personal information, when necessary, to comply with the law (such as Internal Revenue Service requirements), when acting in good- faith belief that such action is necessary to conform to the requirements of the law or to comply with legal processes required of NPower. NPower may also use donor personal information to protect and defend NPower' rights.
- NPower may use donor personal information to act in urgent circumstances such as a security or medical
  emergency during donors' international travel with NPower —in order to protect the personal safety of
  the donors and others.
- NPower will use donor personal information to protect against potential fraud. For example, NPower may
  verify with third parties the information collected in the course of processing a gift, event registration or
  other donation. If a donor uses a credit or debit card on the NPower website, NPower may use card
  authorization and fraud screening services to verify that the card information and address matches the
  information that was supplied to NPower and that the card being used has not been reported lost or
  stolen.



## **Sharing of Your Personal Information and Protecting Your Privacy**

NPower will never rent, trade or sell donors' e-mail addresses with any other organization. NPower may on occasion share donors' names and mailing addresses with its service providers (such as those who provide donor research services or mailing services). NPower will not send mailings to NPower donors except as described in this policy, NPower does not otherwise disclose donor personal information to any third parties. Donors have the right to remain anonymous. All requests for anonymity will be strictly honored.

Donors have the right, upon request, to promptly review any donor personal information that NPower has collected about them.

#### **Opt-Out**

If donors prefer that their names and mailing addresses not be shared with other organizations, they should send NPower an opt-out request via e-mail to info@npower.org. (Donors cannot opt out of sharing their name and mailing address with NPower's service providers.) Donors, both online and off-line, may opt-out of specific or all correspondence with NPower at any time by contacting NPower at info@npower.org, or sending a letter to the address below.

# **Revision of This Policy**

NPower reserves the right to change this Donor Privacy Policy from time to time, without advance notice. Accordingly, we recommend that you check for updates to this Privacy Policy on an on-going basis. If we make any significant changes in the way we use your personal information, we will alert you by posting a prominent notice on our site.

#### **Contact Us**

If you have any questions about this Donor Privacy Policy, please contact:

NPower 55 Washington Street, Suite 560 Brooklyn, New York 11201 Phone: 212.564.7010

Email: info@npower.org

